

LICENSING AND GAMBLING ACTS COMMITTEE

**Monday 12th October 2009
at 5.00 pm in the Town Hall, Oxford.**

Members of the Licensing and Gambling Acts Committee:-

Councillors Cook (Chair), Sareva (Vice-Chair), Baxter, Brundin, Campbell, Goddard, Hazell, Humberstone, Keen, Morton, Sinclair, Royce, Turner, Williams and Young.

A G E N D A

PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

A guidance note is circulated at page C of this agenda

3. MINUTES

Minutes of the meeting held on 15th June 2009 (circulated, page 3.1)

4. LICENSING AUTHORITY ACTIVITY UPDATE - MARCH 2009 TO AUGUST 2009

Report (circulated, page 4.1) of the Head of Environmental Development.

The report informs the Committee of the progress made by the licensing authority under the Licensing Act 2003 and Gambling Act 2005 between March and August 2009; in accordance with Policy GN10 of the Statement of Licensing Policy.

The Committee is asked to note the report.

5. STATEMENT OF GAMBLING LICENSING POLICY CONSULTATION

Report (circulated, page 5.1) of the Head of Environmental Development

The report informs the Committee of the proposed changes to the Statement of Gambling Licensing Policy.

The Committee is asked to:-

- (1) Comment on the proposed amendments to the Statement of Gambling Licensing Policy as set out in Appendix 1;
- (2) To authorise the Heads of Environmental Development and Legal and Democratic Services to carry out textual alterations to the policy in accordance with new Government guidance;
- (3) To authorise the Heads of Environmental Development and Legal and Democratic Services, in consultation with the Chair of the Committee, to finalise the draft.

8. DATE OF NEXT MEETING

8th February 2010.

Any enquiries on this agenda should be addressed to:-

Lois Stock
Legal and Democratic Services Business Unit
Town Hall OXFORD OX1 4EY
lstock@oxford.gov.uk
(01865) 252275

How to obtain agenda for the Licensing and Gambling Acts Committee

In order to reduce our use of resources, our carbon footprint and our costs we will no longer be producing paper copies of agenda over and above our minimum internal and Council member requirement. Paper copies may be looked at in our Town Hall and Ramsay House (St. Ebbe's Street) reception areas, and at public libraries.

A copy of the agenda may be:-

- Viewed on our website – www.oxford.gov.uk/councilmeetings
- Downloaded from our website
- Subscribed to electronically by registering online at www.oxford.gov.uk/ebulletins
- Sent to you in hard copy form upon payment of an annual subscription. The subscription to this agenda for one year is £5.00

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to gain or lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interest, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

You must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.